Financial Statements of

# HEALTHCARE EMPLOYEES PENSION PLAN - MANITOBA

Year ended December 31, 2004



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# **AUDITORS' REPORT**

To the Board of Trustees of the Healthcare Employees Pension Plan - Manitoba

We have audited the statement of net assets of the Healthcare Employees Pension Plan - Manitoba as at December 31, 2004 and the statement of changes in net assets for the year then ended. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the net assets of the Plan as at December 31, 2004 and the changes in its net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

**Chartered Accountants** 

KPMG LUP

Winnipeg, Canada

June 3, 2005

Statement of Net Assets

December 31, 2004, with comparative figures for 2003

	2004	2003
Assets		
Cash	\$ 22,988,609	\$ 16,220,822
Contributions and other receivables (note 5)	6,692,688	4,808,081
Due from broker	662,577	
Investment income receivable	7,384,965	6,901,121
Investments (note 6)	2,563,479,907	2,300,996,203
Capital assets (note 7)	2,296,077	1,179,280
	\$ 2,603,504,823	\$ 2,330,105,507
Liabilities and Net Assets		
Accrued benefit payments and liabilities Due to brokers	\$ 8,395,036 -	\$ 8,032,155 1,544,785
	8,395,036	 9,576,940
Net assets represented by:		
Pension Fund	2,592,813,710	2,319,349,287
Capital Fund	 2,296,077 2,595,109,787	 1,179,280
	2,595,109,767	2,320,528,567
Contingency (note 13) Subsequent event (note 14)		
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See accompanying notes to financial statements.

Approved on behalf of the Trustees:

Trustee

Trustee

Statement of Changes in Net Assets

Year ended December 31, 2004, with comparative figures for 2003

		Pension		Capital		2004		2003
		Fund		Fund		Total		Total
Increase in net assets:								
Pension fund contributions:								
Employer	\$	58,639,588	\$		\$	E0 630 E00	ው	E0 000 404
Employee	Ψ	58,639,588	Φ		Ţ	, ,	\$	, ,
Reciprocal transfers and buyback		30,039,300				58,639,588		53,322,121
Employer	.o.	1,705,207				1 70E 207		704.070
Employee		1,763,207		_		1,705,207		784,276
Investment income (note 8)		79,224,808		_		1,761,594		779,934
Current period change in market		19,224,000				79,224,808		70,682,625
value of investments		178,131,699				170 101 000		040 540 707
Total increase in net assets		378,102,484				178,131,699		219,513,737
Total increase in het assets		376,102,464		_		378,102,484		398,404,814
Decrease in net assets:								
Pension payments		75,761,347				75 704 047		CO 44C 407
Termination refunds		15,287,521		_		75,761,347		69,116,407
Investment management fees		7,411,084		_		15,287,521		11,290,930
Administrative expenses		2,755,745		_		7,411,084		6,208,300
Amortization of capital assets		2,755,745		333,656		2,755,745		2,359,751
Professional fees		136,047		333,000		333,656		411,090
Special project expenses		899,726				136,047		125,166
Custodial fees		683,546				899,726		555,555
Actuarial fees		252,592		_		683,546		561,127
Total decrease in net assets		103,187,608		222.050		252,592		466,548
Total decrease in het assets		103, 107,000		333,656		103,521,264		91,094,874
Net increase (decrease) in assets								
prior to inter-fund transfers		274,914,876		(333,656)		274 504 220		207 200 040
prior to inter-turia transfers		214,314,010		(333,030)		274,581,220		307,309,940
Inter-fund transfers (note 7)		(1,450,453)		1,450,453				_
Net increase in assets		273,464,423		1,116,797		274,581,220		307,309,940
		_,,,,,,,		.,,		211,001,220		007,000,040
Net assets, beginning of year		2,319,349,287		1,179,280		2,320,528,567		2,010,514,526
, ,		_,-,-,-,-,-		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		2,020,020,007		2,010,014,020
Net assets transferred in								
during the year (note 10)		-						2,704,101
- ,								2,.01,101
Net assets, end of year	\$	2,592,813,710	\$	2,296,077	2	2,595,109,787	Φ.	2,320,528,567

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended December 31, 2004

#### 1. General:

The Plan is governed by a Board of Trustees appointed by signatory employers and unions. The Plan has received approval from Canada Revenue Agency (CRA) for registration as a Specified Multi-Employer Plan and the Manitoba Pension Commission has registered the Plan as a Multi-unit Pension Plan.

#### 2. Description of the Plan:

The following description of the Plan is a summary only. For more complete information reference should be made to the Plan Text.

#### (a) General:

The Plan is a multi-employer defined benefit pension plan for all employees of participating healthcare facilities in the Province of Manitoba.

#### (b) Funding policy:

Employers and employees contribute equally to fund the benefits under the Plan.

Employers and employees are required to contribute to the Plan 5 percent of the members' earnings up to the legislated Year's Maximum Pensionable Earnings (YMPE) plus 6.6 percent of the members' earnings in excess of the YMPE (note 14).

#### (c) Normal retirement pension benefits:

Normal retirement pension benefits commence the first month coincident with or immediately following the attainment of age 65. The annual earned pension payable to a member on normal or postponed retirement is based on years of service and contributory earnings.

#### (d) Early retirement pension benefits:

A member may elect to retire early provided that:

- the member has completed at least two years of service and attained age 55; or
- the total of the member's age plus years of service total at least 80.

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 2. Description of the plan (continued):

If at the member's early retirement date:

- the member has attained age 60 and two years of service; or
- the member's age plus years of service total at least 80,

then the member shall receive normal pension benefits.

If at the member's early retirement date the member's age is between 55 and 60 and the member has not achieved the total of 80 based on age and years of service, pension benefits will be reduced in accordance with the Plan Text.

#### (e) Postponed retirement benefits:

Retirement benefits cannot be postponed beyond the end of the year in which a member turns 69 years of age.

#### (f) Death benefits:

Prior to retirement, upon the death of a member who has completed two years of service, the beneficiary is eligible to receive a death benefit.

If less than two years of service has been completed, then the beneficiary is eligible to receive the related contributions plus interest.

#### (g) Benefits on termination:

In the event of termination after two years of service, the members are entitled to a return of their contributions plus the value of their earned pension.

If less than two years service has been completed then members shall receive their contributions plus credited interest.

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 2. Description of the plan (continued):

#### (h) Income taxes:

The Plan is a Pension Trust as defined in the *Income Tax Act* and is not subject to income taxes.

#### 3. Related party:

The Plan and the Healthcare Employees Benefit Plan - Manitoba (HEBP) have a certain number of common trustees and a cost sharing agreement to allocate certain costs based on factors such as square footage, number of employees and time usage.

#### 4. Significant accounting policies:

#### (a) Basis of presentation:

These financial statements are prepared on a going concern basis and present the aggregate financial position of the Plan as a separate financial reporting entity, independent of the participating employers and members. Only the net assets and obligations to members eligible to participate in the Plan have been included in these financial statements. These financial statements do not portray the funding requirements of the Plan or the benefit security of the individual plan members.

#### (b) Fund accounting:

Assets, liabilities, revenues and expenses related to the Plan's capital assets are recorded in the Capital Fund. All other assets, liabilities, revenues and expenses are reported in the Pension Fund.

#### (c) Investments:

Investments are stated at market value as follows:

#### (i) Short-term investments:

Short-term investments are valued at cost plus accrued interest, which approximates market value, with maturities up to one year.

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 4. Significant accounting policies (continued):

#### (ii) Bonds:

Bonds are valued using published market quotations or by a yield-to-maturity calculation where published rates are not available.

Bond pooled fund units are recorded at market values established by the respective fund trustee.

#### (iii) Mortgages:

Mortgage investments held in mortgage pooled funds are recorded at market values established by the respective fund trustee.

#### (iv) Equities:

All listed equities traded on recognized exchanges are priced based on the latest price reported by the exchange. If a closing trade price is unavailable, a latest bid price is reflected. If no bid price is available, the most recent trade price is used.

All private equities are valued by the general partner, who in its determination of fair market value considers any legal sale or other liquidity restrictions on the investment. Purchases and sales are recorded on the closing date of the transactions.

#### (v) Real estate:

Real estate investments held in pooled funds are recorded at market values established by the respective fund trustee. Real estate properties are recorded at market value as established by an annual appraisal conducted by qualified external real estate appraisers. Real estate acquired within the year is recorded at cost, which approximates its market value.

#### (d) Capital assets:

Capital assets are recorded at cost less accumulated amortization. Repairs and maintenance costs are charged to expense. Betterments which extend the estimated useful life of an asset are capitalized. When a capital asset no longer contributes to the Plan's ability to provide services, its carrying amount is written-down to its residual value. Capital assets, which include computer software, computer hardware, and office equipment, are amortized on a straight-line basis over three years. Amortization expense is reported in the Capital Fund.

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 4. Significant accounting policies (continued):

Computer project in progress will be amortized on a straight-line basis over three years as the projects are completed.

#### (e) Foreign currency transactions and balances:

Assets and liabilities denominated in foreign currency are translated into Canadian dollars at the exchange rate prevailing at the financial statement date. Revenues and expenses denominated in foreign currencies are translated at the exchange rate prevailing at the transaction date.

#### (f) Income recognition:

Investment income has been accrued as reported by the issuer of the pooled funds and bonds. Dividend income from publicly traded securities is recorded as of the ex-dividend date. Interest income has been accrued as earned.

#### (g) Unrealized gains (losses):

The net unrealized gains (losses) for the year are reflected in the statement of changes in net assets.

#### (h) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

#### 5. Contributions and other receivables:

	200	04 2003
Contributions receivable - employer Contributions receivable - employee Other receivables	\$ 2,957,64 2,957,64 777,39	2,030,920
	\$ 6,692,68	38 \$ 4,808,081

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 6. Investments:

	2004	2003
Short-term investments	\$ 84,519,353	\$ 21,781,505
Bonds	709,895,941	674,997,753
Mortgages	291,047,820	180,926,611
Canadian equities	830,564,391	805,910,655
U.S. equities	200,548,797	257,394,165
Global equities	378,780,463	279,808,772
Real estate	68,123,142	80,176,742
	\$ 2,563,479,907	\$ 2,300,996,203

#### 7. Capital assets:

			2004	2003
	Cost	Accumulated amortization	Net book value	Net book value
Computer software Computer hardware and	\$ 1,714,681	\$ 1,511,167	\$ 203,514	\$ 269,494
office equipment Computer projects in	1,699,781	1,450,161	249,620	300,025
progress	1,842,943	<del>-</del>	1,842,943	609,761
	\$ 5,257,405	\$ 2,961,328	\$ 2,296,077	\$ 1,179,280

In fiscal 2004, \$1,450,453 (2003 - \$1,041,517) was transferred from the Pension Fund to the Capital Fund for the acquisition of capital assets.

#### 8. Investment income:

	2004	2003
Short-term investments Bonds	\$ 1,342,275 36,469,081	\$ 1,131,227 37,509,920
Mortgage pooled funds Canadian equities	13,158,080 15,667,221	10,764,212 12,416,563
U.S. equities Global equities	3,729,880 6,580,462	3,182,715 5,195,399
Real estate Security lending income	2,151,625 126,184	328,271 154,318
	\$ 79,224,808	\$ 70,682,625

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 9. Interest rate and foreign currency risk:

#### (a) Bonds and pooled funds - interest rate risk:

		2004			2003	
	Carrying		Average	Carrying	,	Average
	 value		oupon rate	 value	cou	oon rate
Federal Federal pooled	\$ 156,887,059		5.540%	\$ 143,541,312		5.759%
funds	 145,253,267		5.420%	142,692,156		5.700%
	302,140,326		5.482%	286,233,468		5.730%
Provincial/Municipal Provincial/Municipal	101,578,909		6.052%	97,693,221		6.128%
pooled funds	 87,139,103		6.450%	80,772,632		6.680%
	188,718,012		6.236%	178,465,853		6.378%
Corporate Corporate pooled	123,922,027		5.429%	125,705,888	,	5.744%
funds	 89,035,528		6.180%	84,592,544		6.520%
	212,957,555		5.743%	210,298,432		6.056%
Global	6,080,048		4.625%	_		_
	\$ 709,895,941			\$ 674,997,753		

Interest rate risk refers to the adverse consequences of interest rate changes on the Plan's cash flows, financial position and income. This risk arises from differences in the timing and amount of cash flows related to the Plan's assets and liabilities. The value of the Plan's assets is affected by short-term charges in nominal interest rates and equity markets.

Pension liabilities are exposed to the long-term expectation of rate of return on investments as well as expectations of inflation and salary escalation. The Plan's primary exposure is to a decline in the long-term rate of return which may result in higher contribution rates required to meet pension obligations.

The Plan has invested approximately 38 percent of its assets in fixed income securities as at December 31, 2004. The returns on fixed income securities are particularly sensitive to changes in nominal interest rates. This is one of the reasons why the actuary smoothes out fluctuations in market values over five years (note 12).

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 9. Interest rate and foreign currency risk (continued):

#### (b) Bonds - maturity profile:

	2004	2003
Less than one year	\$ 3,424,631	\$ 3,638,263
Two to five years	147,141,415	116,252,335
Two to five years pooled funds	144,738,982	138,976,418
	291,880,397	255,228,753
After five years	237,901,997	247,049,822
After five years pooled funds	176,688,916	169,080,915
	414,590,913	416,130,737
Total carrying value	\$ 709,895,941	\$ 674,997,753

#### (c) Foreign currency risk:

Foreign currency exposure arises from the Plan holding investments denominated in currencies other than the Canadian dollar. Fluctuations in the relative value of the Canadian dollar against these foreign currencies can result in a positive or a negative effect on the fair value of investments.

#### 10. Net assets transferred:

Effective July 1, 2002 the employees of The Sharon Home (Sharon Home) joined the Healthcare Employees Pension Plan - Manitoba (HEPP). The net assets of those Sharon Home members who chose to transfer their previously accumulated net assets to the Plan were transferred during August 2003.

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 11. Role of the actuary and auditor:

The actuary has been appointed pursuant to the Plan Text and the Trust Agreement. With respect to preparation of financial statements, the actuary is required to carry out a valuation of the Plan's assets and liabilities, which consists of a provision for future obligations of the Plan to the members. The valuation is made in accordance with accepted actuarial practice as well as any other matter specified in any direction that may be made by regulatory authorities, and reported thereon to the Board of Trustees. In performing the valuation of the liabilities, which are by their nature inherently variable, assumptions are made as to the investment rate of return, inflation rates and salary increments in the future, taking into consideration the circumstances of the healthcare employees and the nature of the liabilities. The actuary, in their verification of the management information provided by the Plan used in the valuation, also makes use of the work of the external auditors. The Actuary's Report outlines the scope of their work and opinion.

The external auditors have been appointed by the Board of Trustees to conduct an independent and objective audit of the financial statements of the Plan in accordance with generally accepted auditing standards and report thereon to the Board of Trustees. In carrying out their audit, the auditors also make use of the work of the actuary and their report on the Plan's liabilities. The Auditors' Report outlines the scope of their audit and their opinion.

#### 12. Obligations for pension benefits:

As at December 31, 2004, the date of the most recent actuarial valuation, the actuarial present value of the accrued pension benefits was \$2,528,839,000 (December 31, 2003 - \$2,348,082,000) and the actuarial value of the Plan assets was \$2,533,635,000 (December 31, 2003 - \$2,359,362,000). The unit credit actuarial cost method was used by Towers Perrin, the actuary, to determine the actuarial liability and the required current service contributions.

The assumptions used in determining the actuarial present value of accrued pension benefits are going concern assumptions adopted by the Trustees and were developed by reference to expected long-term market conditions. Three significant long-term actuarial assumptions used in the valuation were:

- (a) the salary escalation rate was assumed to be 3.2 percent for 2005 to 2007 and 4.0 percent thereafter (2003 - 6.1 percent for 2004, 5.0 percent for 2005 and 4 percent thereafter) plus merit and promotion;
- (b) the asset rate of return was assumed to be 6.5 percent (2003 6.5 percent); and
- (c) inflation rate was assumed to be 3.0 percent (2003 3.0 percent).

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 12. Obligations for pension benefits (continued):

Since there is no intention of extinguishing the pension obligations in the near term, the obligations are calculated by using the going concern actuarial basis. As underlying conditions change over time, going concern assumptions adopted by the Trustees may also change, which could cause a material change in the actuarial value of accrued pension benefits.

Actuarial value of net assets has been determined using the five year moving average market method. Under this method all experience gains and losses are averaged over a five year period.

The actuarial present value of benefits as at December 31, 2004 and December 31, 2003 and the principal components of changes in actuarial present values during the year were as follows:

December 31,		December 31,
2004		2003
	***************************************	
\$ 2,592,814,000	\$ 2	2,319,349,000
(59,179,000)		40,013,000
 2,533,635,000	2	2,359,362,000
		, , ,
2,348,082,000	2	2,143,506,000
120,746,000		118,769,000
(91,049,000)		(80,407,000)
153,575,000		140,555,000
15,154,000		3,910,000
(17,669,000)		21,749,000
2,528,839,000	2	2,348,082,000
, , , ,		, -,,,,,,,
\$ 4,796,000	\$	11,280,000
	\$ 2,592,814,000 (59,179,000) 2,533,635,000 2,348,082,000 120,746,000 (91,049,000) 153,575,000 15,154,000 (17,669,000) 2,528,839,000	\$ 2,592,814,000 \$ 2 (59,179,000)  2,533,635,000  2,348,082,000 120,746,000 (91,049,000) 153,575,000 15,154,000 (17,669,000)  2,528,839,000

The actuarial valuation as at December 31, 2004 indicates an excess of current service costs over expected contributions for the ensuing year of \$5,853,000 (2003 - \$22,882,000). The Board of Trustees requested a contribution rate increase, which has been approved by the settlors (note 14).

Notes to Financial Statements (continued)

Year ended December 31, 2004

#### 13. Contingency:

In 2002, the Plan incorrectly calculated the split of pension assets in certain marriage breakups. The Plan has reviewed all affected calculations and has estimated an outstanding liability to members which is recorded as a liability as of December 31, 2004. The costs associated with any actions to be brought against the Plan regarding these errors are not determinable. Amounts paid by the Plan in the future for legal or actuarial fees related to any future actions will be recorded as incurred.

#### 14. Subsequent event:

Subsequent to year end, the settlors of the Healthcare Employees Pension Plan approved the following increases to the contribution rates:

		January 1 to June 30	July 1 to December 31
2005	Below YMPE	5.0%	6.4%
	Above YMPE	6.6%	8.0%
2006	Below YMPE	6.4%	6.6%
	Above YMPE	8.0%	8.2%
2007	Below YMPE	6.6%	6.8%
	Above YMPE	8.2%	8.4%

#### 15. Statement of cash flows:

A separate statement of cash flows is not presented since the cash flows are readily apparent from the statement of net assets and statement of changes in net assets.

#### 16. Comparative figures:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.